### SedonaOffice®



#### Agenda & Instructors 2017

Lisa Gambatese
Bob Esquerra
Wayne O'Keefe
Justin DeBaggis (Remote)
Chris Edgar (OPT)

### 2017 BOOTCAMP

### **August 7th, 2017: Day 1**

| Start   | End     | Topic                                | Instructor |
|---------|---------|--------------------------------------|------------|
| 8:30AM  | 9:00AM  | Welcome Session                      | Lisa / Bob |
| 9:00AM  | 10:15AM | Customer<br>Information              | Lisa       |
| 10:15AM | 10:30AM | Break                                | _          |
| 10:30AM | 12:00PM | Accounts Receivable & RMR Management | Lisa / Bob |
| 12:00PM | 1:00PM  | Lunch                                | -          |
| 1:00PM  | 2:00PM  | Inventory                            | Lisa       |
| 2:00PM  | 3:00PM  | Accounts Payable                     | Bob        |
| 3:00PM  | 3:15PM  | Break                                | 1          |
| 3:15PM  | 4:30PM  | Query Builders                       | Bob        |
| 6:00PM  | 9:00PM  | Group Dinner:<br>Annie Bailey's Pub  | _          |

# 2017 BOOTCAMP

#### **August 8<sup>th</sup>, 2017: Day 2**

| Start   | End     | Topic                            | Instructor |
|---------|---------|----------------------------------|------------|
| 9:00AM  | 10:30AM | Job Management /<br>Approvals    | Lisa / Bob |
| 10:30AM | 10:45AM | Break                            | _          |
| 10:45AM | 12:00PM | Service Management               | Lisa       |
| 12:00PM | 1:00PM  | Lunch                            | _          |
| 1:00PM  | 2:00PM  | GL Strategies                    | Bob        |
| 2:00PM  | 2:30PM  | GL Query Builder                 | Bob        |
| 2:30PM  | 2:45PM  | Break                            | _          |
| 2:45PM  | 4:00PM  | Vivid CPM<br>Financial Reporting | Bob        |
| 4:00PM  | 5:00PM  | eForms /<br>Time & Attendance    | Justin     |
| 5:00PM  | -       | Dinner (Individual)              | _          |

# 2017 BOOTCAMP

#### **August 9<sup>th</sup>, 2017: Day 3**

| Start   | End     | Topic                                | Instructor         |
|---------|---------|--------------------------------------|--------------------|
| 9:00AM  | 10:00AM | Dashboard &<br>Analytics Version 2.0 | Wayne              |
| 10:00AM | 10:30AM | FSU Overview                         | Wayne              |
| 10:30AM | 10:45AM | Break                                | _                  |
| 10:45AM | 12:00PM | Open Forum                           | Lisa / Bob / Wayne |
| 12:00PM | 1:00PM  | Lunch                                | _                  |
| 1:00PM  | 3:00PM  | OPT Exploration                      | Chris Edgar        |