

SedonaOffice®

The #1 Financial Software for Security Companies

Version 5.6.140

Release Notice

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About this Document

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Overview

This document is being provided to explain the new features and changes made to the SedonaOffice application since the last released Version 5.6.135. This is an intermediate version update that contains new features and application corrections.

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Application Enhancements / Improvements

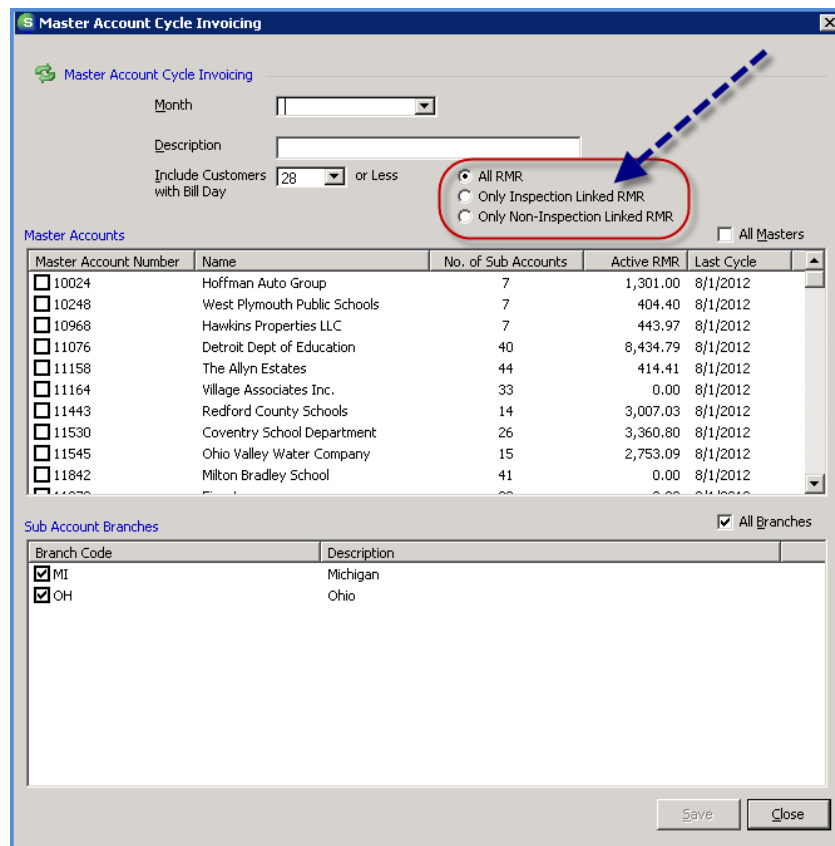
Accounts Receivable

Cycle Invoicing

The internal cycle invoicing process has been redesigned to achieve better performance. This will be especially noticeable in Master Account cycle invoicing. The system was modified to perform preprocessing of sales tax and deferred revenue PRIOR to posting the cycle invoice batch. This may add additional time to the creating of the cycle batch, but it will significantly reduce the processing time required to post the batch. The reduction of posting time should allow you to post all cycle invoices during normal hours and limit the effect of the posting process on other users. **Please note that the cycle invoicing reports have been redesigned to handle the new sales tax data.**

Cycle Invoicing Master Accounts

Master Account cycle invoicing now supports the new inspection RMR management. When creating Master Account Cycles, the User now has the option of cycling all types of RMR, Inspection Linked RMR only or Non-Inspection Linked RMR only.



Application Enhancements/Improvements (continued)

EFT Processing

A new “right-click” option has been added to EFT processing. If a transaction is tied to a submitted batch but for some reason you need to untie from that batch and place it back in the un-submitted list for resubmission, you can right click on the transaction as long as **no response code has been received for that transaction**. There have been cases where EFT transactions were submitted with a batch file but ACH Direct had no record of that transaction. You would have been forced to call support to “clear up” that transaction to resubmit the batch or post it.

Client Management

Mail Merge – New Fields

New fields related to the Customer and Site Branch have been added to the available fields within the Customer Explorer, Collection Queues.

Customer Explorer Mail Merge

Customer Level – *Customer_Branch* has been added to the list of available mail merge fields.

Site Level - *Customer_Branch*, and *Site_Branch* has been added to the list of available mail merge fields.

System Level - *Customer_Branch*, and *Site_Branch* has been added to the list of available mail merge fields.

Collection Queue - *Customer_Branch* has been added to the list of available mail merge fields.

Application Enhancements/Improvements (continued)

Job Management

New Job Timesheet Batch Custom Import

A new custom import feature was added to the Job Timesheet entry screen. A specifically formatted "csv" file can be used to import Installer hours/dollars for each Job. Contact support if you are interested in obtaining this format.

SedonaService / FSUWeb

Inventory Parts on Tickets via the FSUWeb

A change was made to the application that affects SedonaOffice customers with the below setup options scenario:

- are using Stock Tracking and
- have the Inventory Setup/Negative Quantities option set to "Do Not Allow Negative Quantities"
- and have the Service Company setup option set to "Expense Inventory on Service Tickets"
- and Technicians are using the FSUWeb and adding their own parts used on Service/Inspection Tickets.

If the entire quantity of the part selected is not available within the Technician's Warehouse, the FSUWeb User will be presented with a message that all parts are not available within the warehouse and will not allow the transaction to be completed.

NOTE: The warning message will only be displayed when adding parts via FSUWeb. This change will also be available in the SedonaService Module in a future release.

Application Corrections

Accounts Payable

A/P Bills

Corrected a problem in A/P Bills where modifying a bill for a service ticket by changing the Expense Account information could cause a crash of the process.

Vendor Explorer – Purchase Orders

Corrected a problem in the Vendor Tree under the Purchase Orders folders where the received cost was not displaying in the list of purchase orders.

Accounts Receivable

Miscellaneous Invoicing

Corrected a problem when creating a miscellaneous invoice which included parts. The system would unnecessarily file an inter-branch transfer in some cases.

Client Management

Cancellation Queue

Corrected a problem in the customer cancellation queue where fully cancelling the RMR on an already inactive customer site, would not cancel the active recurring lines.

Central Station Tracking – Call List

Corrected a problem in the customer system setup form, when working in the Central Station data tracking area. If a user were to select an existing contact for the Call List setup, the system was only bringing in the contact phone number and not the contact name to the call list record.

Customer Setup Form

Corrected a custom integration issue for WH Security where the Member Number was not being filled into the Old Customer Number field for new customers.

Application Corrections (continued)

Master Accounts

Corrected a problem in Master Accounts where if the master account did not have any subaccounts, you were unable to add new accounts to it. There is a new “right-click” option available on the customer tree for master accounts. Right clicking on the “Sub Accounts” of the Master Account Customer Tree will allow you to add Subaccounts to the master account.

General Ledger

Account Register

Corrected a problem in the Account Register form. A user who did not have access to re-opened accounting periods was able to modify the category of the transaction if the accounting period for the transaction was in a re-opened status.

Inventory

Standard Costing

Corrected a problem where activating the Inventory Standard Costing feature would not always initialize all parts in the database with the standard costing for that part.

Return to Stock

Corrected a problem where doing a parts return of a direct expensed part into a warehouse where the part did not previously exist, would cause multiple issues. The part was not being correctly added to the warehouse and the standard cost for that part was not being assigned. These issues have been corrected.

Application Corrections (continued)

Job Management

WeSuite Import - Commissions

Corrected a problem in the WeSuite import process where the commissions were not being passed to the estimated commission area of the Job's Job Costing form.

WeSuite Import – Leased Systems

Corrected a problem in the WeSuite import process where the importing of a lease system's parts was not bringing in the correct job costing amounts for the parts.

Payroll

Payroll Timesheets

Corrected a problem when entering timesheets within the Payroll Timesheet entry process. When the expense type of "Commission" was entered, it would file to the general ledger as a "Labor" transaction. This will now correctly post to the commission expense type.

Sales Management

Prospects

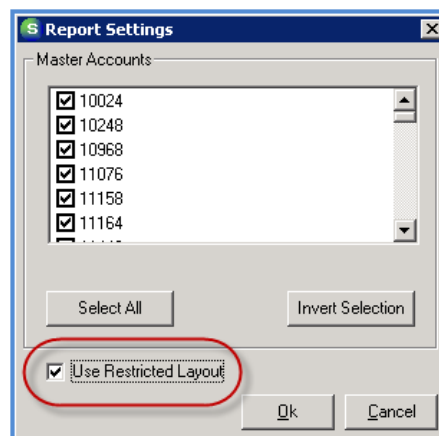
Corrected a problem in Prospect entry of a new prospect where the Address button would not respond under certain conditions.

Report Manager

Report Changes

Master Account Snapshot*

A new option, "Use Restricted Layout", has been added to the Report Settings form of the Master Account Snapshot* Report. When selecting this option, a contracted version of the report which will exclude the Services and Rates section, the name and address information of the Master Account, and the total A/R balance of the Master Account.



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Master Account Snapshot 14934

<i>Active Subscriber</i>	48.00
<i>Total Active Subscribers:</i>	65
<i>Active Direct RMR:</i>	0.00
<i>Salesperson:</i>	Matt.Miller
<i>Customer Since:</i>	7/2/1995
<i>Last Payment</i>	

Subscriber RMR Item Summary

QTY	Item Code	Description	RMR Amount	Total Amount
7.00	MON-DLR	Dealer Basic Monitoring	5.00	35.00
1.00	OCRPT	Open/Close Reports	5.00	5.00
1.00	OCSUP	Open/Close Supervised	8.00	8.00
				48.00

New Reports

AR Aging by Effective Date

A new report, “AR Aging by Effective Date”, has been added to the AR group within the Report Manager. This report calculates the accounts receivable aging on the fly using an “as of” date. The results of this report is not being stored, so re-running this report for a previously aged period may provide different results. This report is designed to be an alternative to the AR Retroactive Aging Report, and due to the way it is designed, will run much faster.

Descriptions of the options of this new report may be found on the next page.

NOTE: This report is being released as a BETA version until we are confident based on user feedback that it is producing the correct results under various data conditions.

The screenshot shows a dialog box titled "AR Aging by Effective Date". It contains several sections for configuring the report:

- Branches:** A list box with "MI" and "OH" selected. Below it are checkboxes for "Hide Inactive Branches" and "Show Each Branch", and buttons for "Select All" and "Invert Selection".
- As of Date:** A text field containing "8/14/2012" and a calendar icon.
- Customer Status:** Checkboxes for "AR", "ANR", "Canc", and "Other", all of which are checked.
- Invoice Types:** Checkboxes for "Cycle", "Jobs", "Service", and "Misc", all of which are checked.
- Options:** Checkboxes for "Invoice and Credit Detail", "Use Branch at Invoice Level", and "Age Credits", all of which are unchecked.

At the bottom of the dialog, there is an "Info" button, a large red "Beta Release" watermark, and "Ok" and "Cancel" buttons.

AR Aging by Effective Date – Report Options

Branches – By default, this lists all branches. To show only active branches in the list, check *Hide Inactive Branches*.

Show Each Branch will group the results by branch and provide subtotals for each branch. By default, the report uses Customer Branch unless *Use Branch at Invoice Level* is selected.

Sort By – By default, this report sorts by Customer Name. You can choose to sort by Customer Number.

As of Date – Defaults to the current date. This is the date you are aging as of. You can enter any valid date. This report will work as a retroactive, current or future aging.

Customer Status – You can age customers with a specific customer status. A list of customer status included in the report is listed in the report's selection criteria at the end of the report. If all of the Customer Status options are unchecked, the *OK* button is disabled.

Invoice Type – If all invoice types are selected, the report will include credits. If all of the invoices types are unchecked, the *OK* button is disabled. If you choose to exclude any invoice type, Unapplied Credits, Unapplied Cash will not be included in the report.

If Job invoices are selected, advanced deposits are always included. The option to age credits will be available for advanced deposits even if other credits are excluded. If Job Invoices is not selected, Advanced Deposits will not be included in the report.

Options:

Invoice and Credit Detail – If this option is selected, each invoice and credit included in the report will be displayed along with a subtotal for each customer.

Use Branch at Invoice Level – If this option is selected, the branches selected in the Branches box will be applied to the individual transaction and not each customer.

Age Credits – If this option is selected, the report will place the credits in the appropriate aging bucket. If this option is not selected, and running the summary version, the report will display additional columns for Unapplied Credits, Unapplied Cash and Advanced Deposits. If not selected and running the detail version, the credits will display under the Net Due column.