SedonaOffice

The #1 Financial Software for Security Companies

SedonaOffice Release Notice

SedonaOffice

Version 5.6.173

Last Updated: 29-March-2013

SedonaOffice

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About this Document

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Overview

This document is being provided to explain the new features and changes made to the SedonaOffice application since the last released Version 5.6.168. This is an intermediate version update that contains new features and application corrections.

Table of Contents

Application Enhancements/Improvements

Accounts Receivable

Invoice Printing

A new option has been added to the Printing Preferences Format form labeled "Show Invoice Subtotal". If this option is checked, Invoices will print subtotals of the items sold. If un-checked, subtotals will not be printed on the invoice.

Please refer to the Invoice Form listing found on page 5 for a listing of which forms are supported by this new printing option.

⚠ **Note:** When your company updates to version 5.6.172, this option is automatically "un-checked" by default; which means subtotals will <u>not</u> print. If your company has always printed subtotals and desires to continue doing so, then you must check this box before printing invoices.
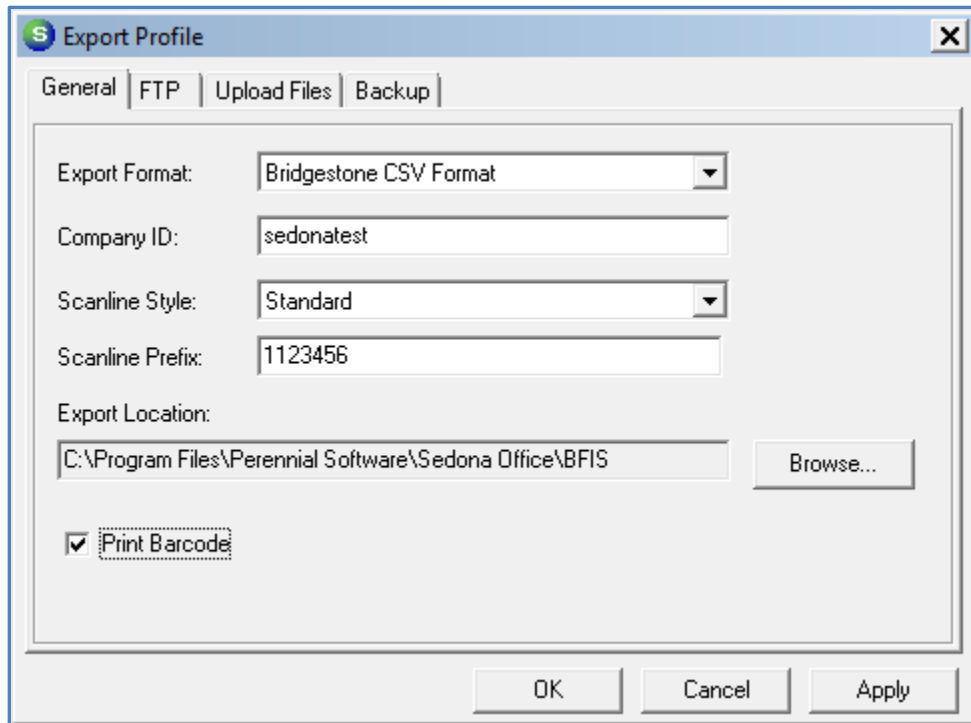
Form Name	Additional Name Prints	Print Invoice Subtotals Supported	Form Name	Additional Name Prints	Print Invoice Subtotals Supported
2 x 2 a (8.5 x 14 landscape)	N	N	Custom Form (CS09)	Y	N
Alternate Form 1	N	N	Custom Form (CS10)	Y	N
Alternate Form 2	N	N	Custom Form (CS11)	Y	N
Alternate Form 3	N	N	Custom Form (CS12)	Y	N
Alternate Form 4 (A4)	N	N	Custom Form (CS17)	Y	N
Alternate Form 5	N	N	Custom Form (CS18)	Y	N
Alternate Form 6 (Custom)	N	N	Custom Form (CS20)	Y	N
Alternate Form 7	N	N	Custom Form (CS21)	Y	N
Alternate Form 8	N	N	Custom Form (CS22)	Y	N
Bridgestone Standard	Y	Y	Custom Form (CS23)	Y	Y
Custom Form (CM01)	Y	N	Custom Form (CS24)	Y	Y
Custom Form (CM02)	Y	N	Custom Form (CS25)	Y	Y
Custom Form (CM03)	Y	N	Custom Form (CS26)	Y	N
Custom Form (CM06 SL)	Y	N	Custom Form (CS27)	N	N
Custom Form (CM06)	Y	N	Custom Form (CS28)	Y	N
Custom Form (CM07)	Y	N	Custom Form (CS30)	Y	N
Custom Form (CM08)	Y	N	Custom Form (CS31)	Y	N
Custom Form (CM11)	Y	N	Custom Form (CS32)	Y	N
Custom Form (CM13)	Y	N	Custom Form (CS33)	Y	N
Custom Form (CM14)	Y	N	Custom Form 1	N	N
Custom Form (CM15)	Y	N	Custom Form 10	N	N
Custom Form (CM16)	Y	N	Custom Form 2	N	N
Custom Form (CM17)	Y	N	Custom Form 3	N	N
Custom Form (CM18)	Y	N	Custom Form 4	N	N
Custom Form (CM19)	Y	N	Custom Form 5 (Master)	N	N
Custom Form (CM21)	Y	N	Custom Form 6 (Dealers)	N	N
Custom Form (CM22)	Y	N	Custom Form 7 (Service)	N	N
Custom Form (CM23)	Y	N	Custom Form 8	N	N
Custom Form (CM25)	Y	Y	Custom Form 9	N	N
Custom Form (CM26)	Y	N	Custom Master Form 7	N	N
Custom Form (CM28)	Y	N	Custom Master Form 8	N	N
Custom Form (CS01)	Y	N	Cycle System - Sys Acct	Y	Y
Custom Form (CS02)	Y	N	Cycle System - Sys Desc	Y	Y
Custom Form (CS03)	Y	N	Dealer Invoice #1	N	N
Custom Form (CS04)	Y	N	Dealer Invoice #2	N	N
Custom Form (CS05)	Y	N	Dealer Invoice #3	N	N
Custom Form (CS06 SL)	Y	N	Invoice Statement	Y	Y
Custom Form (CS06)	Y	N	Jobs Invoice w/Equipment	Y	Y
Custom Form (CS07)	Y	N	Master Accounts	N	N
Custom Form (CS08)	Y	N	Service Invoice	N	N
			Standard Form	Y	Y
			Standard w/Payments	Y	Y
			Terms Form	Y	Y

Application Enhancements/Improvements (continued)

Statements

Barcode in Bridgestone Export File

A new option has been added to the Bridgestone Statement Export Profile to include the option to print a barcode on customer statements. This option is located on the General tab of the Export Profile form. This option is only supported on the Standard Statement form.
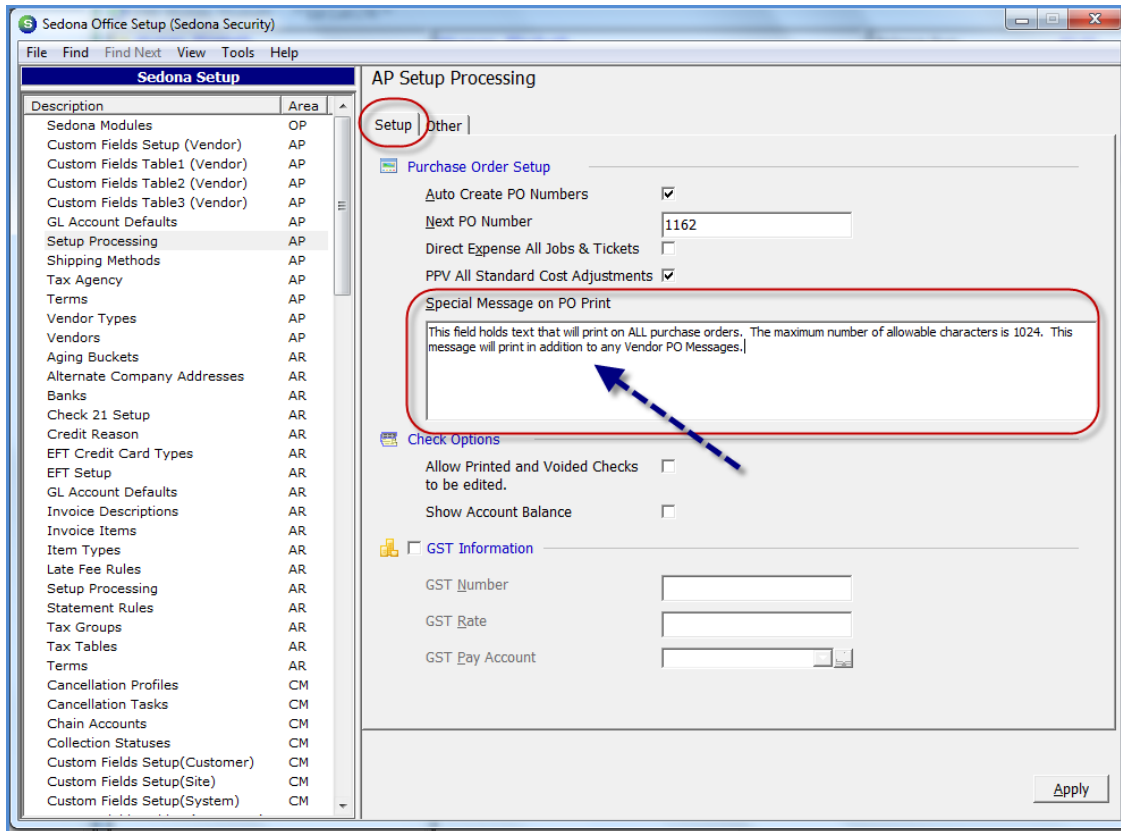
Barcode on Statements

Application Enhancements/Improvements (continued)

Accounts Payable

User Defined Purchase Order Message

A new option labeled "Special Message on PO Print" has been added to the Accounts Payable Setup Processing form. Any information entered into this field will print on ALL Purchase Orders. This new field will accommodate up to 1,024 characters.

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Release Notice

Purchase Order with User Defined Message

SedonaSecurity
417 Forest
Plymouth, MI 48170
(734) 414-0760

Purchase Order

PO Number	Date
1126	12/26/2012
Warehouse	Total Cost
	259.86

To: Bosch Security Systems Inc
33902 Treasury Center
Chicago, IL 60690

Ship To: 417 Forest
Plymouth, MI 48170

Telephone: (888) 289-0096
Fax: (585) 223-9180

Order Date	Category	Shipping Date	Ship Via	Shipping #	Due Date
12/26/2012	S-Svc T&M				

Part/Expense	Description	Quantity	Unit Cost	Total Cost
DSCBV300	BRAVO 300 MOTION	6	13.4400	80.64
DSCLCD4501	DSC LCDKEYPAD	2	89.6100	179.22

New User Defined Purchase Order Message

Once upon a time there were three bears; a mama, a papa and a baby bear. One bright sunny morning mama bear decided to make porridge for breakfast for here family. She toiled over the stove for hours producing the most wonderful porridge. The smell of the wonderful porridge filled the house and woke up her family who promptly came downstairs to see what was causing the wonderful aroma. Papa bear said to mama bear, oh honey that smells so good, please serve me a huge helping. So mama bear did ask requested. Papa bear attempted to take one bite and found the porridge to be much to hot to each. Ouch, that burned my tongue, said papa bear. I think we should all go for a walk in the woods while our porridge cools off. So the family set out into the woods. Shortly thereafter, a little girl by the name of Goldilocks happened upon the home of the three bears. Oh what a cute little cottage, said Goldilocks to herself. She knocked at the front door several times, yet no one answered her. So, being the curr

Job # 143   Total Cost   259.86

This is the PO Memo field that is located on the Vendor form when working with a Vendor in Edit mode. Other tabs are also exposed when looking at a Vendor in Edit mode; such as: Bills, Credits, Payments, PO's, Receipts, Returns, GL Journal, GL Accounts,

Authorized By:

Signature
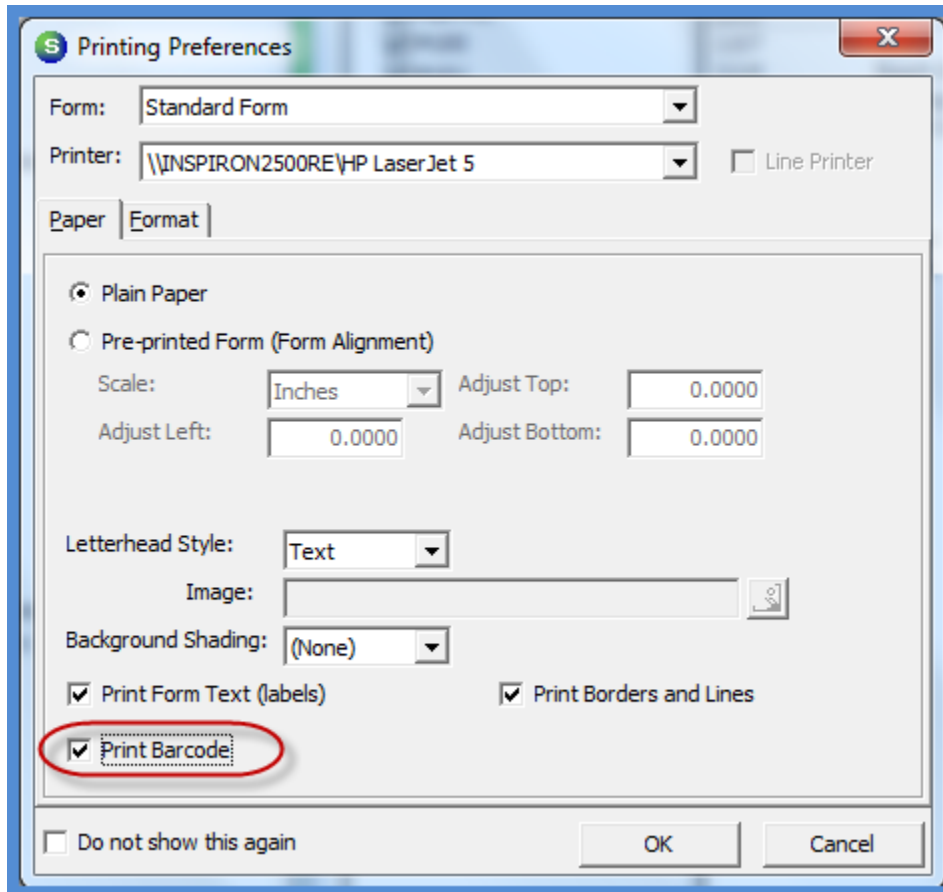
Name & Title   1

Application Enhancements/Improvements (continued)

Purchase Orders – Print Barcode

A new option labeled "Print Barcode" has been added to the Purchase Order Printing Preferences form. This new option has been added in preparation for the new Barcoding Module.
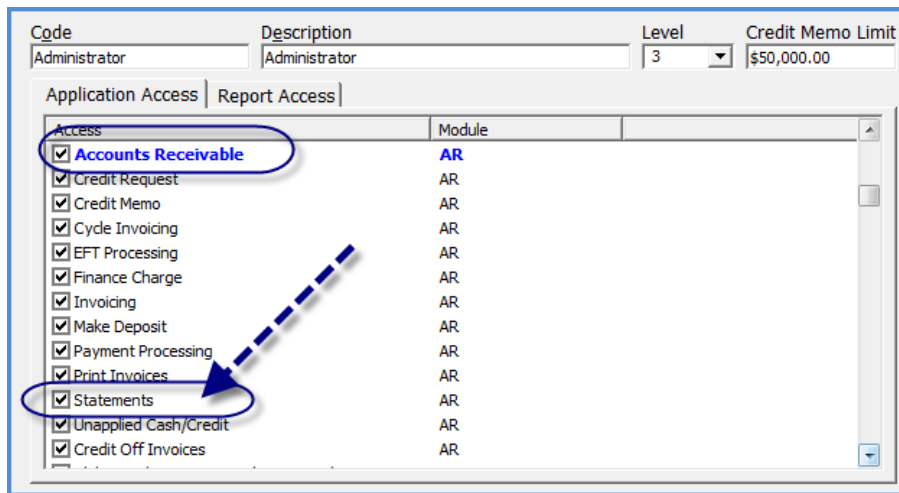
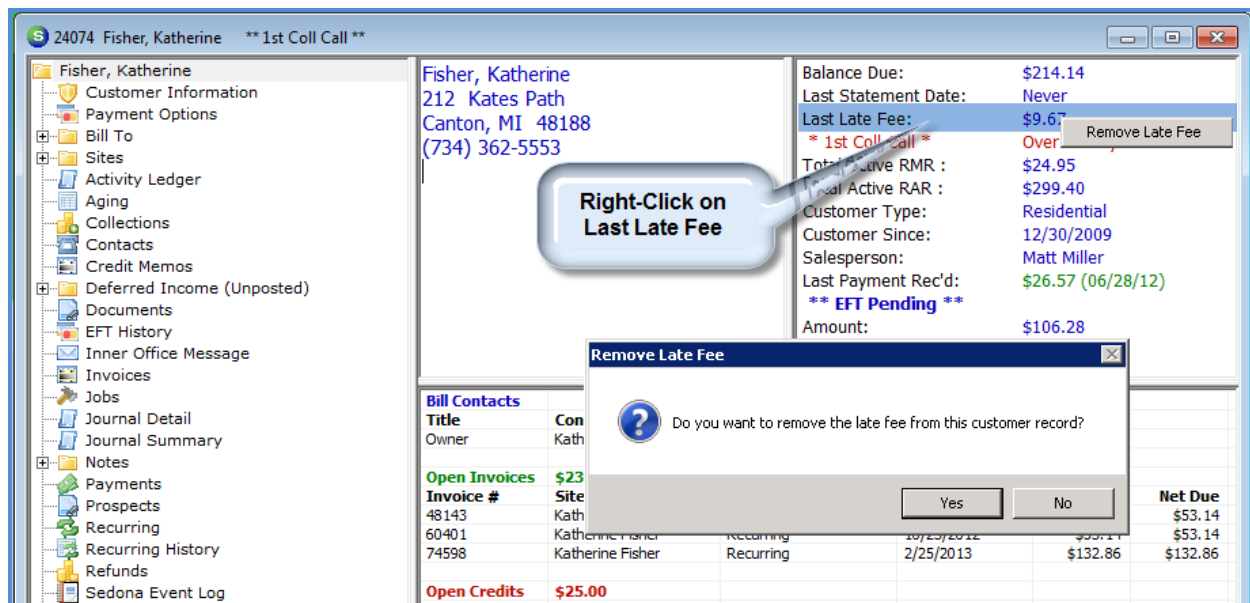*Application Enhancements/Improvements (continued)*

Client Management

Remove Late Fees Option

A new option has been added which allows a User to remove the current late fees on a customer. This new function is performed from a Customer Explorer record. Users must have permissions for Statements to be able to use this new function.

To remove a Customer's Late Fees, open the Customer Explorer, highlight the Last Late Fee shown in the Financial Summary area [upper right pane], right-click and select the option *Remove Late Fee*. A message will be displayed confirming the removal of the Late Fee.

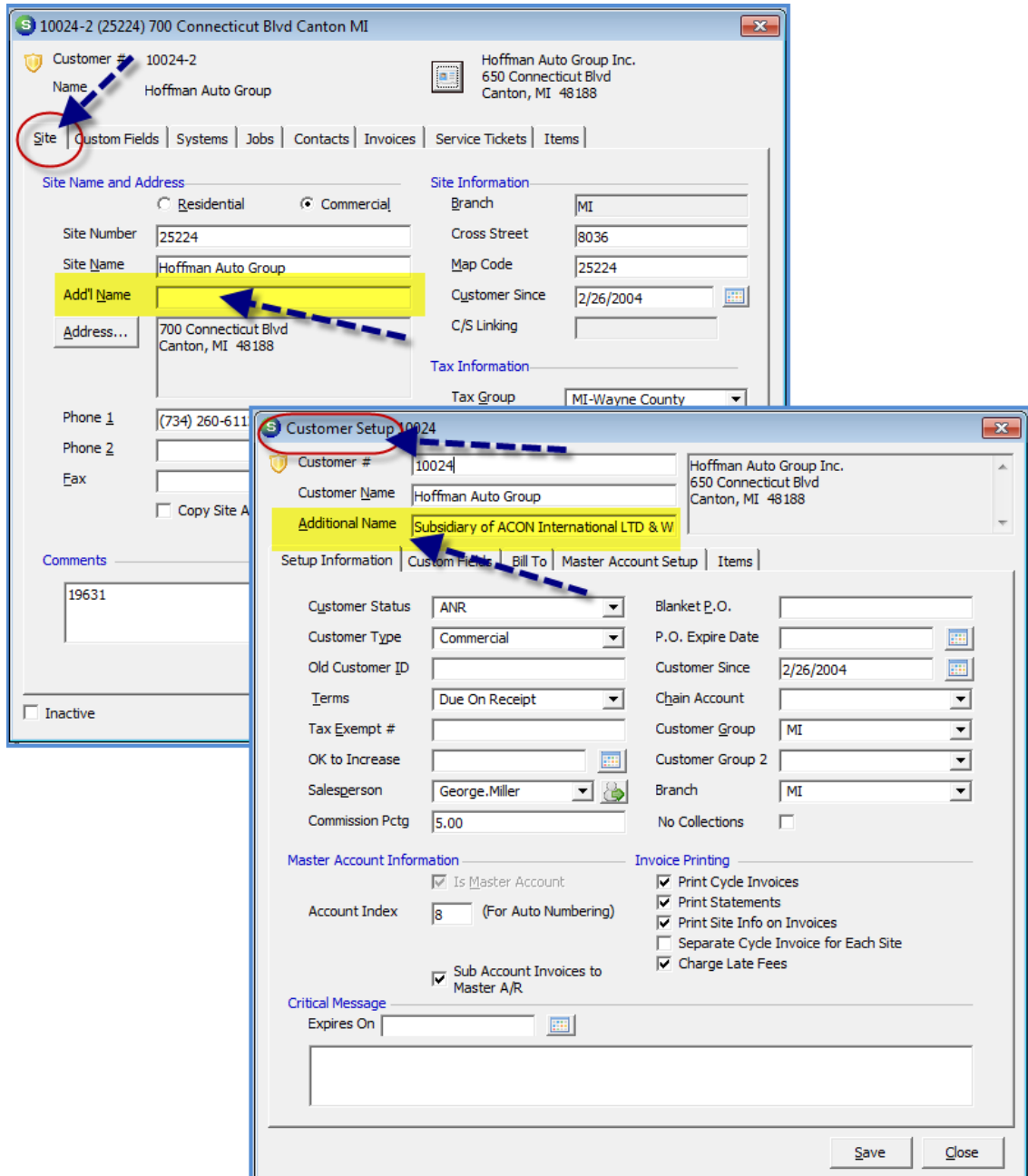*Application Enhancements/Improvements (continued)*

Additional Name Field

A new field, "Additional Name", has been added to provide extra space for customer names which are too long to fit into the existing BillTo name field. This new field will hold up to 60 characters of information. This new field will print on many of the existing printing forms. Please refer to the chart on page 5 for a listing of which invoice forms support this new field.

Application Enhancements/Improvements (continued)

The "Additional Name" field is also located on the *Customer Setup* form and the *Site Setup* form. These fields will hold up to 60 characters of information. Currently, any information entered into these fields is for information purposes only and does not print on any invoices, statements or reports.

Application Enhancements/Improvements (continued)

Email Address Display

If an email address exists on the Primary Bill To record, this email address is now displayed in the Primary Billing Information pane of the Customer Explorer.
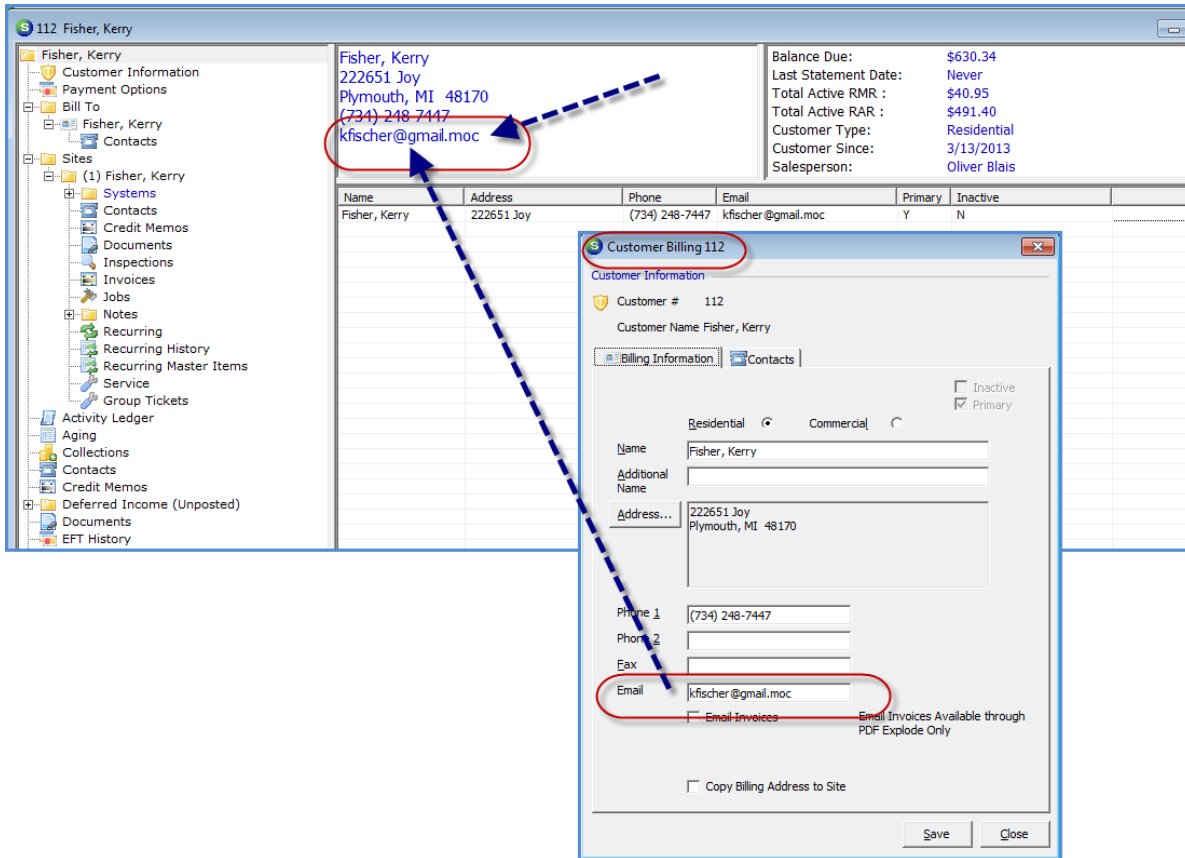
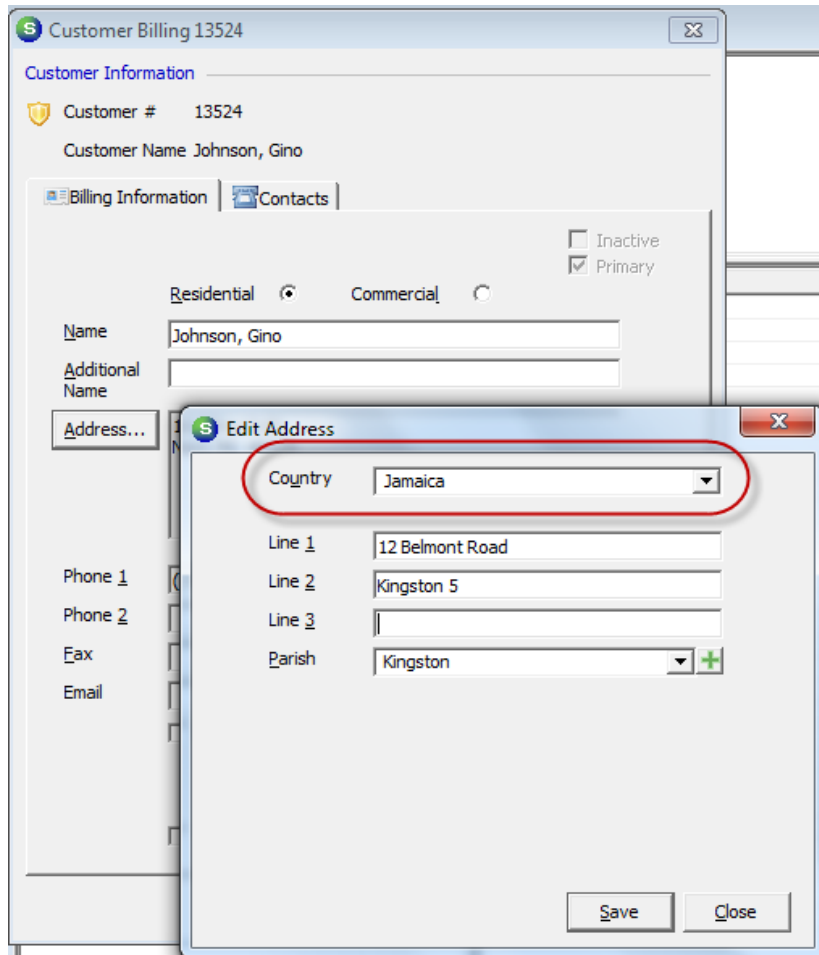*Application Enhancements/Improvements (continued)*

Jamaican Address Formatting

SedonaOffice now supports address formatting for the country of Jamaica.

Application Enhancements/Improvements (continued)

Cancellation Queue Enhancement

A new checkbox labeled "All Tasks Complete" has been added to the Customer Cancellation Queue. When this checkbox is selected, only Cancellation records where all Cancel Tasks have been checked as complete will be displayed in the Cancellation Queue.

SedonaOffice®
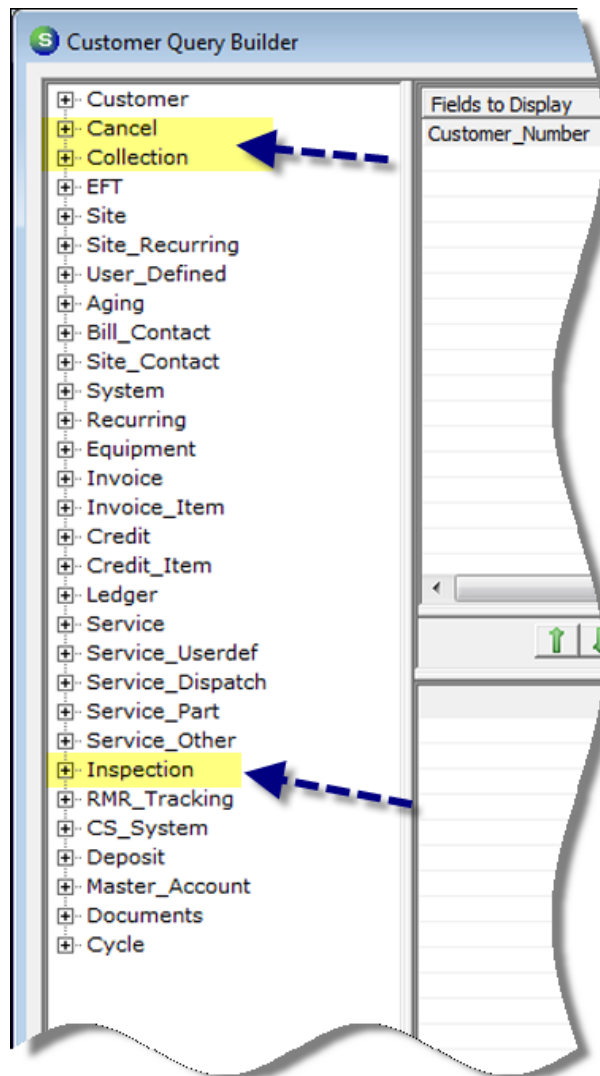The #1 Financial Software for Security Companies
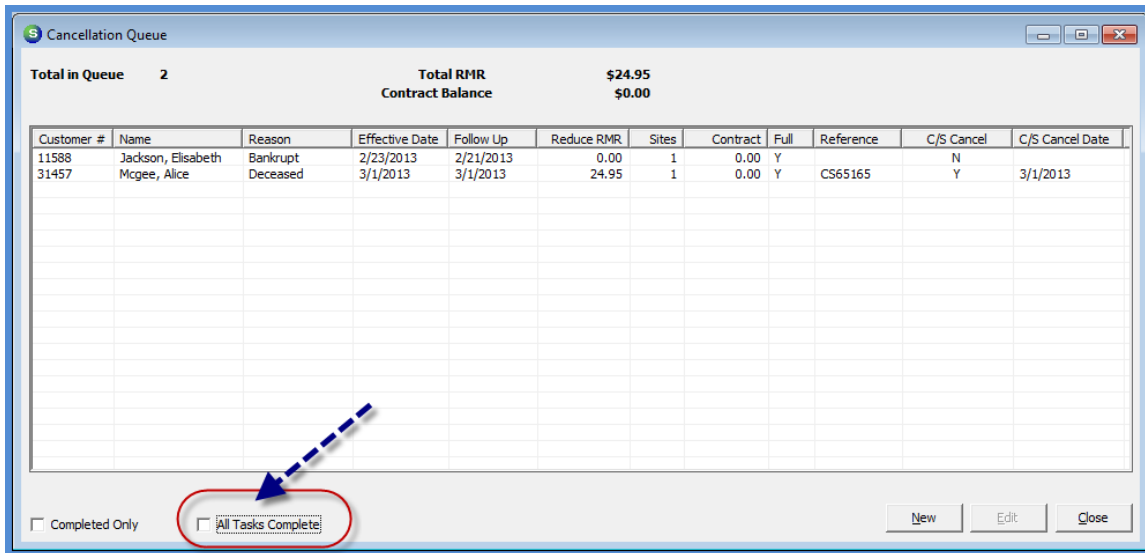
Application Enhancements/Improvements (continued)

Customer Query Builder (CQB)

Three new Data Groups have been added to the Customer Query Builder: Cancel, Collection and Inspection. The fields contained in the Cancel and Collection groups were previously located in the Customer Data Group. The fields contained in the Inspection data group previously were located in the System group.

New fields were added relevant to the new Cancel group; these were not previously available when the cancel fields resided within the Customer data group. New data fields for all areas of the CQB are listed on the next page.

These new groups were created to make it easier to locate fields specific to the three topics.

Application Enhancements/Improvements (continued)
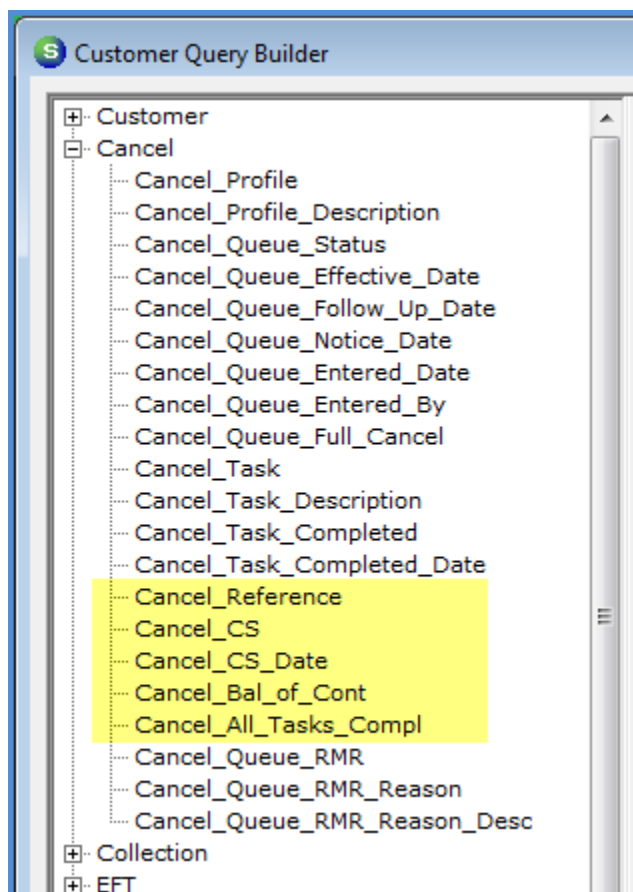
Customer Query Builder (CQB) – New Data Fields

Several new data fields have been added to the Customer Query Builder; these fields are listed below the heading of the associated Data Group in which they reside.

Data Group	Field Name
Cancel	Cancel_Reference
	Cancel_CS
	Cancel_CS_Date
	Cancel_Balance_of_Contract (amount)
	Cancel_All_Tasks_Complete

Application Enhancements/Improvements (continued)

Customer Query Builder (CQB) – New Data Fields (continued)

Data Group	Field Name
Equipment	Lot_Number
	Quantity
	Removal_Job_Service_Other
	Removal_Date
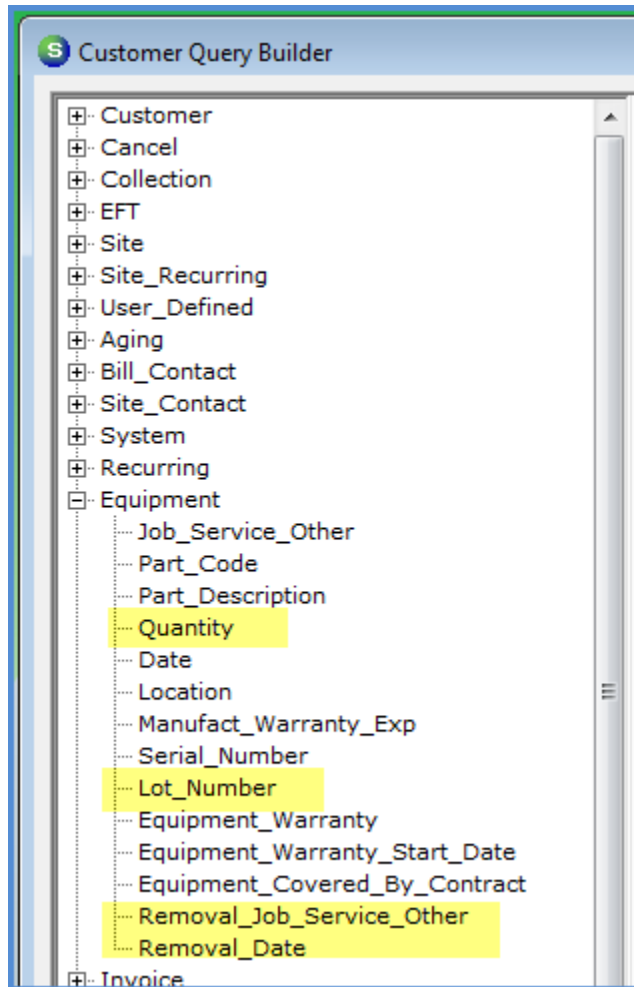
Application Enhancements/Improvements (continued)

Customer Query Builder (CQB) – New Data Fields (continued)

Data Group	Field Name
Recurring	Reference
	Recurring_Group_Number

Application Enhancements/Improvements (continued)

Customer Query Builder (CQB) – New Data Fields (continued)

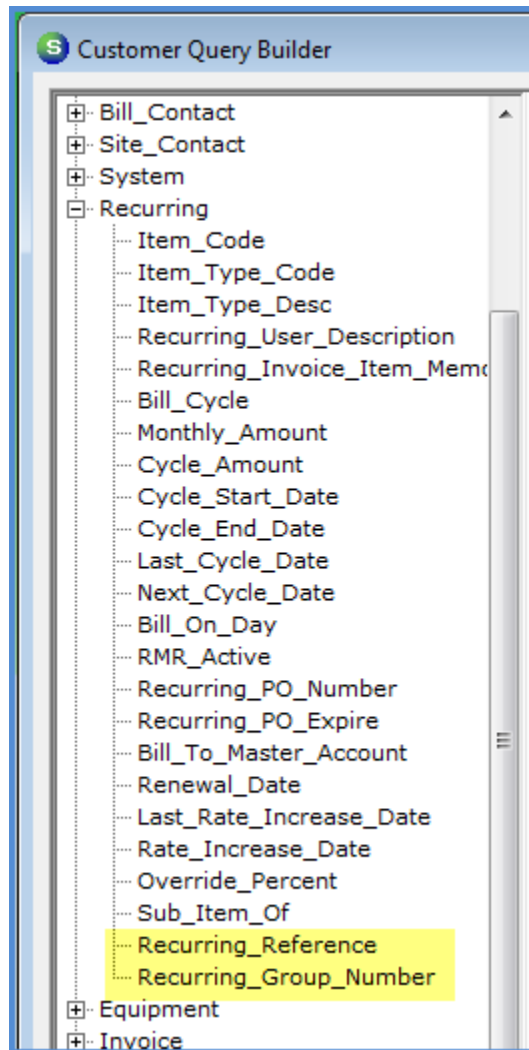| Data Group	Field Name
System	Require_PO
	System_Critical_Message
	System_Critical_Message_Expires
	System_Critical_Message_Created (Date/Time)
	System_Critical_Message_By (User)
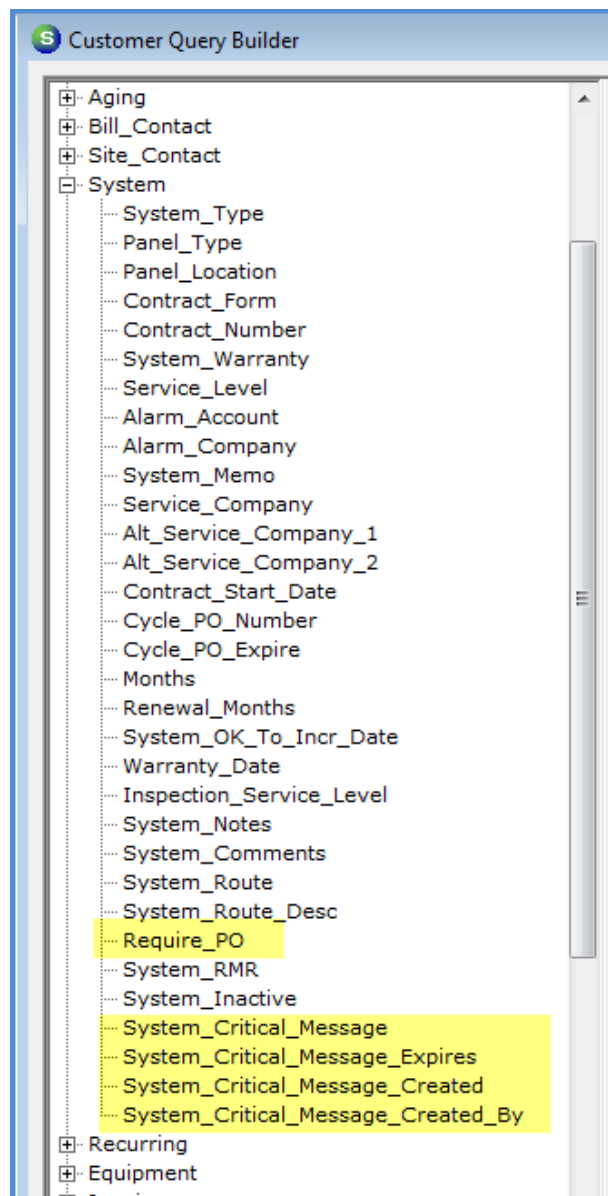
Application Enhancements/Improvements (continued)

Sales Tax Query Builder

One new data field, Tax Table Description, has been added to the Sales Tax Query Builder. This field is located in the Sales Tax data group.
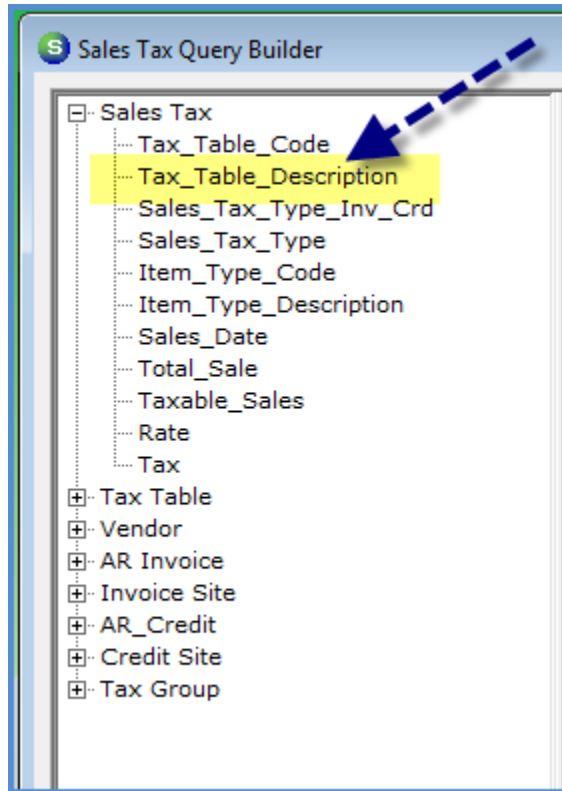
Application Enhancements/Improvements (continued)

Job Management

Duplicate Job Tasks

An enhancement has been made to the Job Management module which provides the ability to reuse the same Job Task Code on a Job if the Job Task Code is assigned to a unique Phase Code.

Application Enhancements/Improvements (continued)

SedonaService

City Name on Appointments

The display of information within a ticket appointment has been modified to show the site City Name in a bold font at the top of ticket information displayed.
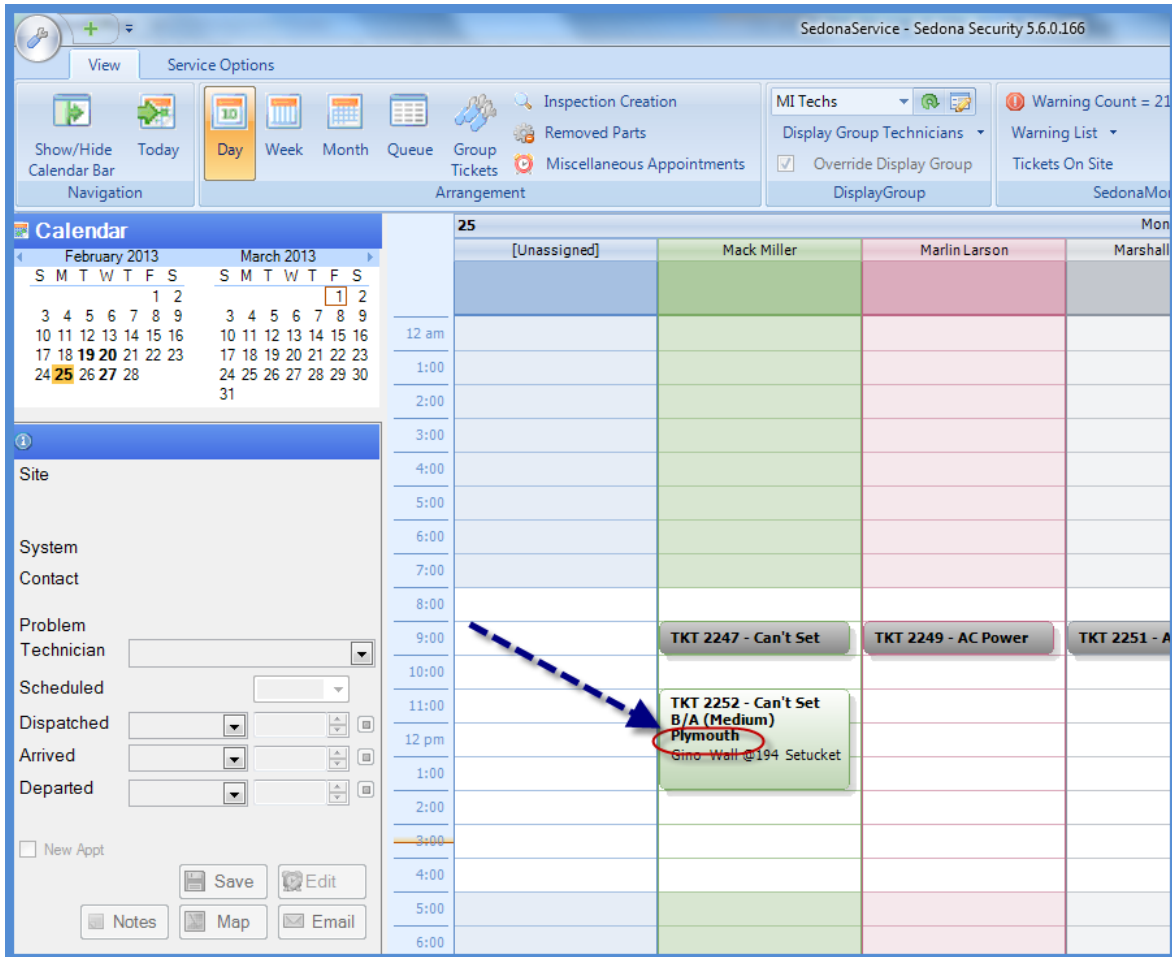
Application Enhancements/Improvements (continued)

Report Manager

Report Modifications

The following reports have been modified to allow for larger monitory values to fit on the report:

- A/P Aging Summary
- Cycle Invoicing Detail
- (A/R) Current Aging report

Application Enhancements/Improvements (continued)

SedonaSetup

User Groups – New Permissions

A new Permission option has been added to SedonaSetup

- **Edit Job Sold Date on Jobs** – If this permission is granted, the User will be able edit the Job Sold Date [which is entered on the Job Work Order form] until the Job becomes locked.
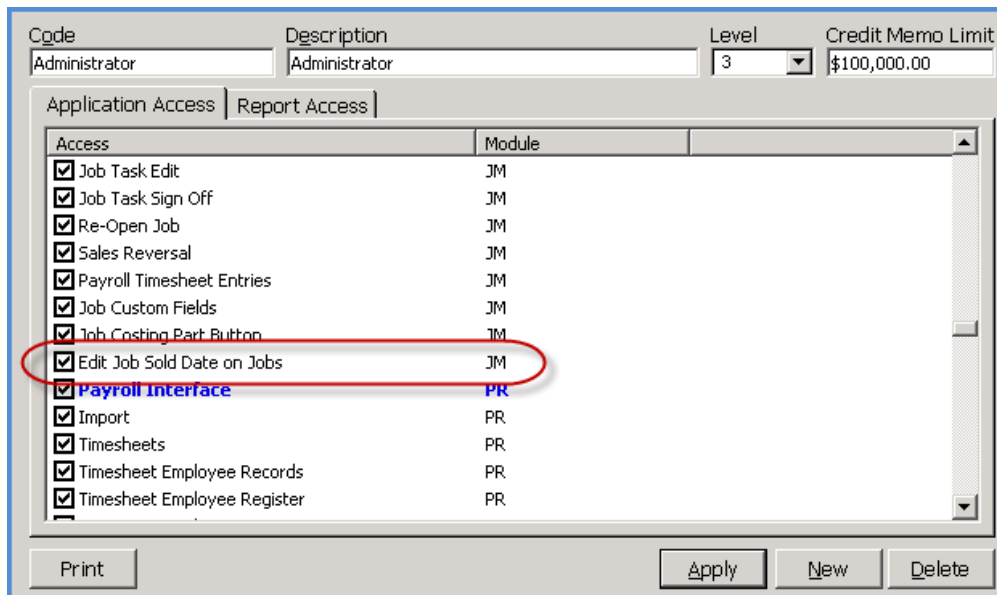
Application Corrections

Accounts Payable

Check Printing

Reported Issue: when batch printing checks, the address from the first check would be duplicated on all checks in the batch. This has been corrected.

Write Checks

Reported Issue: The address for the Vendor would default formatting to the long state/province name. This was changed to use the state/province abbreviation to match up with the process used in the Pay Bills area.

A/P Query Builder

Reported Issue: Users that did not have permission granted to work with Secure Vendors were able to see Secure Vendor information using the A/P Query Builder. This has been corrected.

Purchase Orders

Reported Issue: If a User accidentally typed in a non-numeric value to the Amount field of a part, the application would cause a Type Mismatch error and the application would close. This has been corrected.

Application Corrections (continued)

Client Management

Customer Explorer - Documents

Reported Issue: When viewing Service Documents on the customer explorer, the application could pull in documents from a second company database if one existed. This problem has been corrected.

Reported Issue: multiple problems have been corrected in SedonaDocs where having multiple companies saving documents could cause conflicts and loss of linking of documents to the correct customer.

Customer Explorer – System Documents

Reported issue: An error message was being displayed when clicking on the Documents menu option within the System level of the customer tree. This has been corrected.

Application Corrections (continued)

Inventory

Return to Stock

Reported issue: returning a standard cost part to a warehouse where the part did not exist was leaving the standard cost value to $0.00. This was causing incorrect adjustments to job costing when returning parts to stock from jobs where standard cost parts did not exist in the warehouse.

Receiving Purchase Order for Parts

Reported Issue: Within the Part Receipt form, if a User accidentally typed in a non-numeric value to the Amount field of a part, the application would cause a Type Mismatch error and the application would close. This has been corrected.

Application Corrections (continued)

Job Management

Job System Comments

Reported Issue: When closing a Job the system comments from the Job would truncate and overwrite existing system comments if the Job was attached to an existing system for the customer. This has been corrected.

Job Invoicing

Reported Issue: If a User received a "Time Out" error when saving the invoice, and a second retry of the save goes through, the line items on the invoice would double up. This has been corrected.

Importing from QuoteWerks

Reported Issue: Imports would fail when importing a Quotewerks order where an item identified as HEADING ONLY and free text was entered in the description. This has been corrected.

Application Corrections (continued)

SedonaService

- Reported Issue: when the Sagequest web service is unavailable or unreachable, the module would crash.   SedonaService will continue to run if SageQuest becomes unavailable.

- Reported Issue: Users were unable to open service tickets from the schedule board under certain circumstances. This issue has been corrected.

- Reported Issue: A closed ticket could be dispatched through the Job Management system using the Appointment Summary. This has been corrected.

- Reported Issue: A .01 rounding error could occur when invoicing a service ticket where imprecise labor calculations would be necessary. This has been corrected.

Report Manager

Recurring Royalties Report

Reported issue: The Recurring Royalties report was displaying duplicate lines if customer had multiple Bill-to addresses. This issue has been corrected.

Application Corrections (continued)

SedonaServer Utilities

Sandbox Wizard

Reported Issue: The Sandbox Wizard was creating duplicate sandboxes when the case didn't match existing sandbox name. This has been corrected.